

Bayliss Public Library
a Superior District Library
541 Library Drive
Sault Ste. Marie, MI 49783
906-632-9331 Phone
906-635-0210 Fax
bayref@superiordistrictlibrary.org

Community Room Use Application Form

Date of Meeting/Event: _____ Event Time: _____

Contact Name: _____ Set-up time: _____

Address: _____

Organization: _____

Telephone (required) and Fax (optional): _____

E-mail: _____

Purpose of Meeting: _____

Is the meeting open to the public? Y / N Rental charge [\$25/hour]: _____

Number Attending: _____

Number of chairs / tables needed: _____

Any other requests or requirements? Additional notes? _____

Note: Please use the nearby public parking. Do not park in the Don Wilson Insurance Agency private spaces during its business hours.

The undersigned does hereby agree to hold harmless and indemnify Bayliss Public Library from any and all liability, loss, damages, costs, or expenses which are sustained, incurred, or required arising out of the actions of the undersigned in the course of this/these event(s).

Signature: _____

Date: _____

Approved By: _____ Date: _____