

## **DISPLAY/EXHIBIT POLICY**

As a cultural and educational institution the Superior District Library welcomes displays and exhibits of interest, information and enlightenment to the community. Exhibits and displays should be of a civic, cultural or educational nature.

The work of local artists and craftspeople may be displayed, providing no prices are affixed to the items. The Library does not act as a sales agent for any exhibitor.

The Library shall have the final decision on the content and arrangement of all exhibits. Every item must meet the Library's standard of value and quality and the Library reserves the right to reject all or any part of an exhibit or to change the manner of display.

Areas available to the public for display are determined by each affiliate Library.

Application for exhibits or displays must be made with the Library staff. Acceptance is based on suitability of the exhibition and availability of the display areas. The display areas are available on a first come, first serve basis. The Library has the right to book the display areas as needed.

It is the responsibility of the exhibitor to set up and remove the exhibits when scheduled. The Library will not provide storage for the property of organizations or individuals displaying in the Library.

The Library assumes no responsibility for the preservation, protection from possible damage, or theft of any item displayed or exhibited. All exhibitors are required to sign a Release Form.

Adopted March 24, 2016